

# Appendix A

## Events Serving Liquor

The group must advise the Executive Director of their desire to serve liquor and it is up to the Executive Director as to whether or not to grant that privilege.

Groups wishing to serve liquor are responsible to procure their own liquor license as the agency does not hold one.

A copy of the liquor license must be provided to the Olde Forge in advance of the event.

A premium rental rate applies to all events where liquor is served.

The person designated on the rental agreement, as being the person in charge, must remain on the site for the duration of the event and is responsible to ensure that:

- the terms of the Liquor License are met
- alcohol is consumed in a responsible and safe manner
- the amount of alcohol served to any individual attending the function is limited to ensure that no individual becomes inebriated
- no individual attending the event is allowed to drive after consuming too much alcohol
- no damage to person or property occurs
- all individuals attending the event co-operate with any requests made by the Facility Attendant on duty
- should the Facility Attendant deem it necessary to contact emergency services as a result of the function, for any reason, the person in charge will cooperate and assist the Facility Attendant in the performance of her duties.
- All bottles and/or cans are removed from the premises immediately at the end of the event.

The group understands that the Olde Forge holds no responsibility for any harm to person or property that occurs at the event that occurs as a result of the serving of alcohol.

The group agrees to be responsible for the cost of repairing any damage to the building either interior or exterior.

I understand and agree to the above terms;

\_\_\_\_\_  
Name of Group

\_\_\_\_\_  
Date of Rental

\_\_\_\_\_  
Name of Person in Charge (please print)

\_\_\_\_\_  
Signature of Person in Charge